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Butler County LEPC/Citizens Corps Council
Meeting Minutes
July 22, 2010
Butler County Emergency Management
Augusta, KS

Attendee

Michael Green
Mike Stanfill
Carol Borger
Ylonda Dennis
Jim Shaver
Sharon Ivey
Sandy Koontz
Travis Everett
Keri Korthals
Charlene Miller
Jim Schmidt
David Zorn
Marla Cutsinger
Bob Sage
J. Daniel Pugh
Melissa Dinsmore
Grant Helferich
Pamela Dunham
Stephen Fisher

Representing

SCMR Region
BNSF Railway Co
Bu Co Health Dept
Bu Co Health Dept
Andover Fire Rescue
Mears Fertilizer
BCCD
Bu Co Health Dept
Bu Co Emerg. Mgmt.
Bu Co Emerg. Mgmt.
Bu Co Emerg. Mgmt.
Frontier El Dorado
SRS
Rose Hill PD
Bu Co EMS
SBAMH
Bu Co EMS
Bu Co GIS
KMC

1. Call to Order

Chairman Pam Dunham called the meeting to order at 12:10 p.m. Pam thanked Emergency Management for providing lunch. Introductions were made.

2. Approval of Minutes

Melissa Dinsmore moved to accept the April meeting minutes. Mike Stanfill seconded. Minutes approved.

3. Old Business

- a. MRC – Charlene Miller provided an update on the current MRC. She discussed the account balance and a requirement for a Technical Assistance Review. She will be meeting with the State and Regional MRC Coordinators on August 13 for the review.

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- b. Mike Stanfill brought up the tabletop discussion from the April meeting. He asked for the scope to be narrowed down. Charlene suggested HazMat in order to meet the requirements of the LEPC. Jim Schmidt will provide Mike with contact information for the Butler County Rescue Squad for an Operations Based exercise.

4. New Business

- a. No new information was available on the 800 MHz radios for the hospitals in the SC Region.
- b. Ylonda Dennis provided a power point presentation reviewing the CRI, SNS, PoD and the Role of Public Health. She also discussed the Technical Assistance Review process the Health Department participates in. Carol Borger reported the Health Department would be participating in a joint exercise with the KC Metropolitan Service area and the State sometime in April 2011. This exercise will involve receiving and distribution. Harvey County will likely be the sight of the exercise.
- c. Melissa and Charlene discussed recent regulated waste reports and filing requirements from KDHE. Kansas and the EPA have generator calculators. If businesses meet either calculation, they are required to file a regulated report to local responders and the hospital. These are separate from Tier II Hazardous Materials reports.
- d. Charlene discussed the LEPC membership. She asked everyone to bring recommendations for LEPC members to the October meeting so letters of invitations could be sent out. Charlene also reported that Rick Hamelund is no longer with the El Dorado Salvation Army. She will make contact with the new individual.
- e. Charlene updated the LEPC on the current HMEP 2010 grant. 3 HazMat Operations classes were held and \$5,000 is left in the grant. The committee asked her to request permission from the State to allow those funds to be utilized for purchasing a tabletop training system. Discussion also took place on the HMEP 2011 grant funds. Training is a high priority. Any Hazardous Materials training recommendations need to be submitted to Charlene no later than August 2nd.

5. Other Business

- a. Melissa provided a copy of the hospital's latest Hazard Vulnerability Assessment. She asked the committee to review and approve it. Bob Sage reported the HVA looked good and made a motion to accept it. Carol Borger seconded. Motion passed

- b. Jim Schmidt discussed recent theft events in Butler County. Brass valve fittings are being removed from oil tanks resulting in oil spills. Not all of them have been reported to 9-1-1 and the Hazmat team has not been activated. All of the costs are being incurred by the oil company. Two of the spills were reported as 210 barrels of Crude oil and Salt Water. EPA's criminal investigation unit is involved.

6. Reports from Members

Grant Helferich – Grant provided information on the DMSU team. They have been participating in a number of exercises and training events. Recently, they were activated to support a grass fire in Douglass. EMS is developing an Emergency Services Team with Fire and First Response Agencies, creating a “TEAM” to take care of patients. Everyone falls under the same protocols, policies, and medical direction. This is unique to the State of Kansas. The Butler County BOCC has approved the agreements and now the individual boards have to adopt them.

Melissa Dinsmore – Melissa noted the hospital's flu vaccination will be shipped early. The annual flu clinics are scheduled for November. The cache of cipro and doxy on hand at the hospital have expired. The requirement to keep them in stock has ended. It is uncertain whether or not they will be replaced. Any recommendations on this matter should be submitted to Melissa. Additional notes and activities from the hospital can be found in the attachment.

Marla Cutsinger – Marla reported they conducted the SRS fire drill last week. It took two minutes for the 75 employees to evacuate. They are still looking at doing a Hostile drill in September or October with a local law enforcement.

Bob Sage – Bob reported that Jim Daly with Newton PD created the LEAD program for Law Enforcement, which is similar to MERGe for Emergency Medical personnel. LEAD provides law enforcement personnel /equipment, etc if needed. Bob also provided an update on the current 800 MHz radio system.

Sandy Koontz – Sandy noted that she is still working on the Emergency Action Plans for the watershed districts. She has submitted them to the Division of Water Resources for approval, but has not received any feedback yet.

Sharon Ivey – Sharon noted they have some DHS chemical's of interest. They not sure what other requirements they may encounter as a result of this. She also thanked Grant for his staff's prompt response to a medical incident at their facility.

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Jim Shaver – Jim reported that Grant’s people have been helping to bridge the Andover Fire Department personnel over from EMT to EMTI. Grant discussed the changes to the Scope of Practice and this is a national change. Agencies must have protocols and medical direction. Medical personnel will not be able to volunteer at events (i.e. foot ball games, rodeos, etc) unless that agency/organization has protocols and medical direction. Jim also reported they hosted an ICS 300/400 class in June. This class was well attended.

7. Next Meeting

The next meeting will be October 21, Noon, at Butler County EMS, 701 N. Haverhill Rd.

8. Adjournment

Jim Shaver motioned for the meeting to adjourn. Mike Stanfill seconded. Meeting adjourned.