

BUTLER COUNTY, KANSAS EMERGENCY OPERATIONS PLAN

ESF13-Public Safety

Planning Team

ESF Coordinator Butler County Emergency Management

Primary Agency Andover Police Department
Augusta Department of Public Safety
Benton Marshal
Butler County Sheriff's Department
El Dorado Police Department
Leon Police Department
Rose Hill Police Department
Towanda Police Department

Support Agency Augusta Township
Benton Township
Bloomington Township
Bruno Township
Butler County GIS
Butler County Public Works
Chelsea Township
Clay Township
Clifford Township
Douglass Township
El Dorado Township
Fairmount Township
Glenco Township
Hickory Township
Lincoln Township
Little Walnut Township
Logan Township
Milton Township
Murdock Township
Pleasant Township
Plum Township
Prospect Township
Richland Township
Rock Creek Township

Rosalia Township
Spring Township
Sycamore Township
Towanda Township
Union Township
Walnut Township

State Agency

Kansas National Guard

Federal Agency

Kansas Highway Patrol

Purpose

This ESF Annex provides guidance for the organization of law enforcement resources in Butler County to respond to emergency situations exceeding normal law enforcement capabilities. Specifically, ESF #13 – Public Safety and Security discusses:

- Emergency law enforcement and security activities
- Operational and personnel security
- Augmentation of local law enforcement resources
- Law enforcement command and control structure
- Coordination with State and Federal law enforcement resources
- Liaison between response operations and criminal investigation activities

This ESF Annex assigns responsibilities and provides coordination between all of the law enforcement agencies operating during times of emergencies and disasters in Butler County. This coordination is to ensure the safety of all citizens, maintain law and order, protect public and private property and provide protection for essential industries and facilities.

Emergency law enforcement will be an expansion of normal operations and responsibilities. Each jurisdictional area will provide law enforcement functions and assist in similar functions outside of its normal area of operations. It is not the intent of this plan, however to provide assistance for the county at the expense of local jurisdictions. Each agency has the authority and responsibility to determine whether activation outside of normal jurisdictional lines would present a threat to local needs. If additional support is required of law enforcement agencies inside incorporated areas, that support may include traffic control, evacuation movement, search and rescue operations and security for vital facilities and supplies. In the event of a national security crisis, law enforcement resources from the federal or even state level may not be available to provide support.

Scope

ESF #13 provides a flexible organizational structure capable of meeting the varied requirements of many emergency scenarios with the potential to require activation of the Butler County Emergency Operations Center (EOC) and implementation of the Butler County Emergency Operations Plan (BCEOP).

ESF #13 is a functional component of the BCEOP and to the extent possible, information contained in other sections of the BCEOP will not be repeated in this document.

Policies

This ESF Annex applies to all agencies with assigned emergency responsibilities in this BCEOP.

The agencies assigned emergency responsibilities have existing emergency plans and procedures. ESF #13 is not designed to take the place of these plans, rather it is designed to compliment and support the departmental staffing and procedures already in place.

Concept of Operations

General

The Butler County Sheriff is responsible for coordinating law enforcement activities during a multi-jurisdictional

emergency or disaster. Local police chiefs retain responsibility for law enforcement within their respective jurisdictions. The Kansas Highway Patrol (KHP) maintains a daily presence in Butler County and will support local law enforcement, as required. When the EOC is activated, ESF #13 will provide support to the Incident Commander.

Public safety and security requirements during emergencies will vary greatly on the event, but may include:

- Providing traffic and crowd control
- Controlling access to operational scenes and evacuated areas
- Preventing and investigating crimes
- Providing security for critical facilities and supplies

The National Incident Management System (NIMS) is utilized throughout the county for coordinating activities among local law enforcement agencies and other first responders. As a standardized management plan that unifies federal, state, and local governments for incident response, NIMS establishes a consistent nationwide template for incident management processes, protocols, and procedures that all responders use.

Organization

In incidents originating as a public safety and security related emergency, the Incident Commander will keep the Emergency Management Department informed of escalating situations with the potential to require activation of the Emergency Operations Center (EOC). Once notified, the Emergency Manager, or designee, will activate the EOC.

Law enforcement resources from outside the county will be controlled by the procedures outlined in mutual aid agreements. They will remain under the direct control of the sponsoring agency but will be assigned by the Incident Commander and/or the EOC to respond as necessary.

State and Federal Law Enforcement resources will be requested through the EOC as described in ESF #5 – Emergency Management.

The Sheriff's Department provides law enforcement in the unincorporated sections of the county. Police Departments in the cities of Andover, Augusta, Benton, Towanda, Rose Hill and Leon provide law enforcement in the incorporated areas. The Butler County Sheriff's Department can and will provide assistance in the incorporated areas of the county at the request of the Police Chief or Senior Officer of the affected jurisdiction.

The following are local and/or regional agencies with specialized capabilities related to law enforcement:

- Butler County Drug Enforcement Team
- Butler County Entry Team
- Sedgwick County Bomb Squad
- McConnell Air Force Base

Butler County has nearly 153 personnel in law enforcement (including reserve officers), the vast majority of whom are full-time employees. More than 100 of those personnel work in the Sheriff's Office.

Most law enforcement personnel are trained to at least the *first responder awareness level* in accordance with 29 CFR 1910.120.

The Incident Commander will direct law enforcement agencies in establishing perimeter security at the scene of an emergency or disaster.

The Incident Commander will direct law enforcement agencies in establishing security for evacuated areas. (See

ESF #1 – Transportation).

The Sheriff's Office will upon request and determination of adequate manpower provide security and personnel registration/check-in support at the EOC for full-scale activations. Similar types of support for partial EOC activations will be provided upon request of the County EOC Director .

The Incident Commander will direct law enforcement agencies in establishing security for staging/reception areas.

In the event that morgues are established, the Butler County Coroner will direct law enforcement agencies in providing security for the personal effects, including the body or bodies of those killed or injured.

Local law enforcement may be asked to provide security at facilities used for emergency purposes (emergency shelters, family assistance centers, neighborhood distribution sites, etc.).

Providing routine security will normally be the responsibility of Susan B. Allen Memorial Hospital and the Kansas Regional Medical Center. In the event of an actual or threatened criminal act, or whenever facility security forces are deemed insufficient to ensure safety, the Incident Commander may request law enforcement agencies to provide necessary security.

The El Dorado Correctional Facility and the County Jail are responsible for the security of the correctional facility staff. In the event the facility staff must be augmented to ensure safety, the Incident Commander will direct law enforcement agencies in providing necessary support.

The Incident Commander is responsible for ensuring the safety and well-being of responders.

Local law enforcement will coordinate its support in incidents on state or federal property as local law enforcement has limited jurisdiction at these incidents.

Law enforcement agencies have the major responsibility for providing traffic control. The Kansas Highway Patrol (KHP) will assist local law enforcement if requested. Rerouting of traffic on state or interstate highways will be in accordance with the Kansas Department of Transportation (KDOT). Public works departments (city and county) will provide materials for closing streets and signage for rerouting traffic.

Terrorist Events

The Sheriff's Department and local police departments will work closely with the Federal Bureau of Investigation (FBI) regarding credible terrorist threat assessments and issuing public warnings.

In the event of terrorist incident, the FBI will serve as the Lead Agency for criminal investigation and the ESF #13 Coordinators will work closely with the FBI Joint Operations Center.

Notifications

The Emergency Management Director will notify the Butler County Sheriff of EOC activations and request that a representative report to coordinate ESF #13 activities. As additional EOC staffing needs become apparent, other agency representatives may be asked to report to the EOC.

Actions

Preparedness

- Maintain this ESF Annex as well as supporting Standard Operating Procedures and Guidelines

- Ensure law enforcement personnel receive appropriate emergency operations training
- Ensure mutual aid agreements with surrounding jurisdictions are current
- Develop and maintain mutual aid agreements with private area resources that could be used to augment local law enforcement capabilities
- Develop and maintain standard operating guides and checklists to support emergency law enforcement operations
- Ensure emergency personnel call-up and resource lists are current and available to the Emergency Management Department
- Ensure the availability of necessary equipment to support law enforcement activities
- Participate in Emergency Management training and exercises

Response

- Respond as required on a priority basis
- Activate mutual aid if needed
- Coordinate activities with other responding agencies
- Coordinate law enforcement agencies responding from outside the jurisdiction
- Alert or activate off-duty and auxiliary personnel as required by the emergency
- Conduct other specific response actions as dictated by the situation

Recovery

- Review plans and procedures with key personnel and make revisions and changes
- Replenish supplies and repair damaged equipment
- Continue all activities in coordination with the EOC based on the requirements of the incident
- Participate in after-action briefings and develop after-action reports
- Make necessary changes in this ESF Annex and supporting plans and procedures

Mitigation

- Participate in hazard identification process and identify and correct vulnerabilities in the public safety and security function
- Develop safety programs, to include disaster situations, and present them to the public

Direction and Control

Tactical law enforcement operations will be controlled by the Incident Commander(s) at the scene(s) within the Incident Command Structure (ICS) structure. The Incident Commander(s) will assess the need for additional resources and request that the EOC deploy assets to support field operations.

The ESF #13 - Public Safety and Security Coordinator will work with the other members of the EOC Team to rapidly assess the need for law enforcement resources and deploy personnel and equipment to the location(s) of greatest need.

The Butler County Emergency Operations Center (EOC) will serve as the central location for inter agency coordination and executive decision-making, including all activities associated with ESF #13 – Public Safety and Security.

The ESF #13 Coordinator is a critical member of the EOC Team and will work within the EOC framework as described in ESF #5 – Emergency Management.

The ESF #13 – Public Safety and Security Coordinator in the EOC will:

- Maintain contact with the field, assess the need for outside resources and request assistance as needed.
- Coordinate with other ESF Coordinators and members of the EOC Team to support field activities.
- Oversee all responding public safety and security resources, assess their needs, help them obtain resources and ensure emergency tasks can be accomplished.
- Work with the Incident Commander(s) and the EOC Team to ensure law enforcement personnel deployed to the disaster scene are appropriately outfitted with and trained to use personal protective equipment required by the presence of any potentially hazardous materials/substances.
- Serve as liaison with law enforcement resources from outside Butler County, and if necessary, with State and Federal Law enforcement resources.

Responsibilities

All tasked agencies will:

- Develop applicable standard operating procedures, guidelines and/or checklists detailing the accomplishment of their assigned functions
- When requested, deploy a representative to the EOC to assist with public safety and security activities
- Provide ongoing status reports as requested by the Public Safety and Security Coordinators
- Maintain updated resource inventories of supplies, equipment, and personnel resources, including possible sources of augmentation or replacement
- Document all costs and expenses associated with response and recovery activities taking care to clearly separate disaster related work from daily work in the event that State and Federal reimbursement becomes available
- Maintain up-to-date rosters for notifying personnel and 24-hour staffing capabilities.
- Perform other emergency responsibilities as assigned

Search Coordination

Law enforcement personnel are responsible for the coordination of search efforts related to lost or missing persons, fugitives and bomb threats.

Butler County Jail

The Butler County Sheriff is responsible with coordinating the evacuation/reception procedures to provide for early release of prisoners in the event an evacuation is necessary or alternate jail facilities are needed. In addition, the Butler County Sheriff's Department will provide augmentation for the El Dorado Correctional Facility at the request of the Warden. Such augmentation may include perimeter security for events that would threaten areas immediately outside of the facility.

Wildlife and Parks

Wildlife and Parks maintains a presence in Butler County at the El Dorado State Lake. These officers can be called upon to assist law enforcement efforts in the county in the event of a disaster or emergency.

Staging and Reception Areas

Law enforcement personnel will provide security around the disaster site during emergency operations at the request of the Incident Commander. They can be assisted in these efforts by fire departments, townships and public works

departments.

Curfew

If conditions warrant, a curfew may be established by declaration of the mayor of an affected jurisdiction or by the Chairman of the Board of County Commissioners. Law enforcement will be directed to enforce the curfew until further notice.

Protection of Responders

Law enforcement is responsible for providing security to first responders entering a scene where civil unrest would create the need for medical or fire response.

Traffic Control

Law enforcement agencies within Butler County are responsible to provide perimeter security, traffic and crowd control. Law enforcement is in charge of coordinating the movement of disabled vehicles during evacuation situations.

Other Responsibilities

Other responsibilities associated with law enforcement are addressed in other ESF's associated with this plan, including the Foreign Animal Disease (FAD) Incident Specific Annex.

Administration and Support

Support

Requests for emergency assistance will be resolved at the lowest level direction and control facility with appropriate response resources capabilities. Unresolved assistance requests will normally flow upward from cities to the county, and/or field deployed command posts to responsible representatives in the State Emergency Operations Center (SEOC), and as required to other states or the federal government for assistance support.

Agreements and Understandings

All agreements and understandings entered into for the purchase, lease, or otherwise use of equipment and services, will be in accordance with the provision of laws and procedures.

The Proclamation of a State of Local Emergency by the Board of County Commissioners or a State Disaster issued by the Governor may suspend selected rules and regulations that affect support operations. The primary agency will determine the specific impact of the situation and inform the ESF group members.

Status Reports

The primary agency will maintain status of all outstanding assistance requests and unresolved ESF-related issues. This information will be summarized into periodic status reports and submitted in accordance with applicable operating procedures.

Expenditures and Recordkeeping

Each ESF agency is responsible for establishing administrative controls necessary to manage the expenditure of

funds and to provide reasonable accountability and justification for federal reimbursement in accordance with the established guidelines.

The first source of funds for expenditures by agencies in response to an emergency, imminent disaster, or recovery from a catastrophic incident, is to be from funds from each local agency.

Critiques

Following the conclusion of any significant emergency event/incident or exercise, the primary agency representative will conduct a critique of the group activities during the event/incident/exercise.

Support agencies will provide written and/or oral inputs for this critique and the primary agency representative will consolidate all inputs into a final report and submit it to the Butler County Emergency Management Director.

Attachments

- Map of public safety and security providers

[Law Enforcement Map](#)

- Sample forms and logs

INSERT DOCUMENT

- Checklist of Actions

[LINK TO CHECKLIST](#)