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**Butler County LEPC/Citizens Corp Council
Meeting Minutes
February 2nd, 2011
Rose Hill Fire Department
Rose Hill, KS**

Attendee

Jim Shaver
Randal Chickadonz
James Heimgartner
Keri Korthals
Dianne Rollins
Jim Schmidt
Pamela Dunham
Sharon Ivey
Carol Borger
Ylonda Dennis
Rod Compton
Jim Leftwich
Jim Woydziak
Bob Sage

Representing

Andover Fire Rescue
Butler Co Superintendents
KS Dept of Corrections
Butler Co Emergency Mgmt
Butler Co Public Works
Butler Co Emergency Mgmt
Butler Co GIS
Mears Fertilizer
Butler Co Health Dept
Butler Co Health Dept
Butler Co Planning Dept
Kansas Div of Emerg Mgmt
Butler Co Fire District #3
Rose Hill Police Dept

1. Call to Order

Chairperson Pam Dunham called the meeting to order at 12:05 p.m. She thanked the Rose Hill Police Department for providing lunch. Following lunch, there was a brief round of introductions.

2. Approval of Meeting Minutes

Pam then asked for any corrections to the minutes from the October 28th meeting. Dianne Rollins noted that her member report should reflect that the Butler County Landfill received one Pollution Prevention Award. Bob Sage made a motion to accept the minutes as corrected. Sharon Ivey seconded and the motion carried.

3. Old Business

a. November CERT Class

Keri Korthals reported that the November CERT Class was a “weekend class” (Friday/Saturday/Sunday instead of spread across four weekday evenings and one Saturday). Twelve people attended, with just over 50% of the participants signing up to be CERT members. The next CERT class will be scheduled shortly and should be held some time in late March or early April.

b. CERT 2010 Year in Review

Keri then reported that CERT had another busy year. Over the course of 2010, CERT members logged just under 4,700 volunteer hours. The majority of their time was spent

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on training (close to 1,400 hours) and public service (just under 2,500 hours). The public service hours included a variety of community events, ranging from small events like Circle football games to major events like Symphony in the Flinthills.

4. New Business

a. 2011 Membership Roster Approval

Pam reminded everyone that, following postponement of the meeting in January, the membership roster was approved via email. This was necessary because the deadline to submit the roster to CEPR was Feb 1st. She also reported that, of the 25 names submitted, all 25 were approved.

b. 2010 Pipeline Awareness & Education Meeting

Jim Schmidt reported on this safety meeting that was held the last week in January. Sponsored by the pipelines, this event included a lunch and training on responding to pipeline incidents. Representatives from all the pipelines that run through Butler County attended the meeting as well. Emergency Management is in the process of collecting updated contact information for all these pipelines, and that information will be fed into their Resource Guides. As a side note, Jim mentioned that EMA is also in the process of transferring all resource information into newly-purchased IPADs, which should make it much easier to access this information in the field.

c. CERT/Citizen Corp Council Appreciation Dinner

Keri reported that the annual volunteer appreciation dinner will be held at Haverhill School on Tuesday, March 22nd at 6:30 p.m. Speaker Al Schmidt will provide a short humorous program (approximately 45 minutes) on living longer through laughter. All LEPC members are invited to attend – invitations will be going out toward the end of the month.

d. EOP Update

Jim announced that the County's Emergency Operations Plan is once again due to be updated. Anyone who has a role to play in the EOP who hasn't been contacted yet can expect to hear from Emergency Mgmt in the near future. In order to streamline the process, much of the work will be done online this time, as opposed to holding meetings with each stakeholder agency/organization. In order to satisfy the State & Feds, a physical signature will still be required from every entity in the plan. Those cities or school boards with newly elected officials/board members can contact Charlene Miller for more information on the planning process or for help viewing the plan. Jim also noted that this is the County's EOP and does not replace any individual agencies' plans.

e. 2011 Goals

Pam then asked for discussion on possible goals for the LEPC for 2011. Jim Schmidt brought up the idea of conducting an EOC exercise at some point in the future; he also mentioned that a hazmat exercise must be completed in 2011. He reported that it may be possible to combine a full-scale exercise with the Transcaer training in June (see next agenda item). EMS and Rescue have expressed interest in doing a locomotive extrication scenario. Since BNSF will be represented at the training, this would be a perfect opportunity, provided BNSF is able to bring a locomotive. Jim also mentioned the possibility of using Crisis City for an exercise at some point (the downfall of that venue is getting funding to conduct the exercise and to transport all the players up there). He did

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recommend at least getting the LEPC up to Crisis City for a tour. Pam mentioned that a surveyors training is being conducted up there this spring.

As an additional 2011 goal idea, Jim brought up a 75/25 weather radio grant that the State has made available. Since local government budgets are tight (and have already been set for 2011) they will likely be unable to participate in the grant (which has a deadline of April 1st). Jim proposed having the LEPC and private partners fund the 25% portion so that weather radios can be offered to seniors and low income individuals in Butler County. He will visit with some local private partners and see if there is any interest.

Pam asked the group to be thinking of ways that the LEPC could help meet individual agencies' training/exercise requirements by combining efforts. James Heimgartner noted that the correctional facility will need to do an exercise of some kind; their last one, which was held a couple of months ago, was done in partnership with Wildlife & Parks. Carol Borger then briefed the membership on an exercise in Harvey County that the Health Dept will be participating in. Health Departments, hospitals, KDHE, and possibly MRC's and CERT's will play out a scenario involving the release of an agent over Newton from a crop duster plane. Medical surge will be a major component tested.

f. Transcaer Anhydrous Ammonia Training – June 11th

Both the over-the-road trucking industry and the railroads will be represented at this hazmat training in June. It will be an outdoor event. Some of the teaching will be done under tents and some will take place in the training tank cars. This will be held in El Dorado in the Tower B railroad yard. As mentioned earlier, an effort is underway to combine an exercise with this event. For more information, contact Emergency Management.

5. Reports from Members

Jim Schmidt – Jim reported that Emergency Mgmt received a call from Public Works the day of the snow storm, inquiring about the availability of cots for their employees (their road crews were actually staying at the shop that night and were trying to find alternatives to sleeping in their trucks). After asking around, Jim found that the Red Cross does have cots stored in El Dorado, but there was no one available who had access to the building. Jim will be working with the Red Cross in Wichita to get this resolved. He will also look into the possibility of storing some of the cots with Public Works so they can also use them as needed.

James Heimgartner – James noted that EDCF's warden is now the Secretary of Corrections, so they are without a warden for the moment.

Jim Leftwich – Jim began by reporting that KDEM has a new boss now that Brig. Gen. Tafanelli has replaced Major Gen. Bunting as Adjutant General. The latest Kansas Response Plan has been released and is available on the KDEM website. Additionally, the state will be doing a review/revision of their assessment this year. They will be trying to streamline the process, holding fewer meetings and doing a lot less traveling. There will be a Region VII-wide NDMS exercise in late March (the National Disaster Medical System). Lastly, Jim offered to help schedule a tour of Crisis City, noting that it is a good training/exercise venue for a wide variety of organizations, not just public safety. He noted that the site includes tank cars with simulated

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vapor releases, rubble piles for search-and-rescue or collapsed structure scenarios, a village for law enforcement to practice searches.... They are even developing a pipeline training/confined space rescue area.

Bob Sage – Bob began by congratulating Jim Schmidt on his new role as chairman of the BCESA (Butler County Emergency Services Association). He then noted that the communication system project is drawing to an end. The last steps include installing mobiles and tying in the dispatch centers. Lastly, he reported that Rose Hill will be hosting a Storm Spotter training on February 17th at 6:30 p.m.

Dianne Rollins – Dianne asked if Public Works would be getting some of the new 800 radios. Jim Schmidt confirmed that PW will be on the new radio system and said that he would check with Jim Neese to verify the timeframe. He did note that radios are still being rolled out and departments are required to have training before receiving their radios.

Sharon Ivey – Sharon reported that Mears Fertilizer just built a new 400,000 gallon storage tank. They will also be starting construction on new office space this spring, which may allow them enough room to help host LEPC meetings.

Ylonda Dennis – Ylonda reported that the Health Department's drive-thru POD that was held in November was a success. She thanked Emergency Management for providing radio training and ID badges, which were both used during the POD. She noted that CERT members provided traffic planning and control, as well as personnel to operate the hand-held ID badge scanner (KDHE was very pleased with the reports that were generated from the scanner data). The drive-through clinic also allowed the Health Dept to meet the state requirement to offer an alternate method of dispensing. Ylonda noted that some of the needleless injectors were tested at a flu clinic, but they found that the benefits did not outweigh the problems, so they won't be purchasing any of them. Lastly, she reported that Carol Borger will be retiring in May.

The rest of the members had nothing to report.

6. Next Meeting

The next meeting will be held on April 21st, hosted by Emergency Management in Augusta (this is a change).

7. Adjournment

Dianne made a motion to adjourn and Carol seconded. The motion passed.